

CHAIN OF RESPONSIBILITY REGISTRATION

SAFETY MANAGEMENT SYSTEMS

COMPANY NAME: _____

BILLING ADDRESS: _____

_____ **POSTCODE:** _____

CONTACT PERSON: _____ **Phone:** _____

EMAIL: _____ **Date:** _____

DURATION OF COURSE: **4 hours – 8:00am to 12.00pm**

LOCATION: Mirrat House, Level 1, 46 Kooringa Way, Port Melbourne

COST OF COURSE: VWMA/VTA members **\$360** (incl. GST) VTA Member No _____

Non-Members* **\$390** (incl. GST)

**Would you like further information about becoming a member of the VTA? YES / NO*

Full Name of Person(s) attending	Course Date(s)	Fee \$

TOTAL PAYMENT AMOUNT: \$.....

Credit Card Payment Details (Cross "x" card type box)

MasterCard Visa

CREDIT CARD NUMBER: _____ **CARD EXPIRY:** ____/____

CARD HOLDER NAME: _____ **CARD HOLDER SIGNATURE:** _____

Cheques (Payable to the 'Victorian Transport Association Inc.')

A Tax Invoice will be forwarded on receipt of payment

Email completed registration form to: reception@vta.com.au

CONDITIONS OF COURSE ATTENDANCE:

1. All fees must be paid prior to course attendance or certificates cannot be issued.
2. Substitutes may be accepted if notified prior to the course date.
3. Confirmation of booking is upon receipt of payment. Course is restricted to 30 participants.

REFUND POLICY

- If the VTA cancels a course, we will refund you 100%, or transfer you into another course of same value.
- If you cancel your booking for a course 5 working days before the start of the course, we will refund you 80% of the course fees.
- **Less than 5 working days- no refund will be given.**
- In the event of illness or personal crisis, you may transfer into another date provided you phone the VTA prior to the course and complete and return the course withdrawal / transfer form. Nonattendance will forfeit fees.
- Courses offered are not intended to be an exhaustive training program that covers every formal or legal aspect found under Commonwealth/State Laws, Regulations, Ordinances, By Laws etc.
- The VTA reserves the right to withdraw, cancel or reschedule any Course/Seminar/Workshop offered if deemed necessary due to any circumstance that may arise.

A copy of the VTA [Privacy Policy](http://vta.com.au/privacy-policy/) is available at <http://vta.com.au/privacy-policy/>

Victorian Transport Association Inc, PO Box 5 South Melbourne VIC 3205
Tel: 03 9646 8590 ABN: 95 922 065 177 Revision – October 2018

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Chain of Responsibility – Safety Management Systems

- Dates:** Wednesday 31st of July; Wednesday 18th of September; or Wednesday 27th of November.
- Time:** 8:00am – 12:00pm
- Venue:** VTA Offices – Level 1, Mirrat House, 46 Kooringa Way (Webb Dock) Port Melbourne
- Cost:** Members - \$360 (including GST) per person/Non-Members - \$390 (including GST)
- Materials:** Each participant will receive a copy of the presentation

Are you prepared for the change in Chain of Responsibility Laws?

You now have a “Primary Duty” and must exercise “Due Diligence” with regard to safe transport activities. As of 1st October, 2018, the National Heavy Vehicle Law aligns with OHS / WHS legislation and it is expected that you adopt a risk management approach and use a Safety Management System to manage heavy vehicle risk.

The Safety Management System (SMS) Workshop will cover:

- What are the changes to the law?
- Why is the law changing?
- What are the safety duties I now have?
- Primary Duty
- Due Diligence
- Prohibited Requests or Contracts
- How should I approach risk management?
- What is an SMS?
- How can I develop an SMS for my business?
- How do I assess risk and manage safety?
- Where can I find the tools I need to start the process?

Workshop outcomes:

- You will leave with the tools, a manual and templates to develop an effective SMS
- You will leave knowing what your responsibilities are under the new laws
- You will leave with a clear understanding of how to manage heavy vehicle safety
- You will also leave with a solid support network through the VTA

Who should attend?

- Transport Company Owners and Executives
- Transport Managers & Supervisors
- Transport Safety and / or Compliance Officers
- Transport Contract Managers
- Training Managers
- Legal representatives

About the presenter:

David Vaughan is an experienced supply chain professional and has had many years in the CoR world, most recently heading up Compliance for Coles Supply Chain (covering Coles, K-Mart, Target, Officeworks, Toll, Linfox, Polar Fresh, Wightmans, Costa Group, and the list goes on). He holds a Bachelor of Business, Certificates in Operations Management, Purchasing and Planning, Training and Assessment, and is a qualified Auditor, Food Safety and Dangerous Goods Practitioner.

David has sat on many industry committees, including the Australian Logistics Council, Industry Skills Council and regularly works with Regulatory Authorities, peak Industry Bodies and enforcement groups. David is passionate about CoR and imparting knowledge to help businesses achieve excellent outcomes.