



Many companies contract out components of their business where they lack expertise or a defined knowledgebase, or simply because outsourcing can sometimes achieve a better financial result.

But just because your company may contract work to another company, this doesn't mean that you hand over all of your responsibilities and obligations under the National Heavy Vehicle Law. You still need to have policies and procedures, including a formal audit regime, to ensure that the Sub-Contractor is performing the work legally, safely and compliantly

### What the Sub-Contractor Management workshop will cover

- The National Heavy Vehicle Law
- Roles and Responsibilities
- CoR for Contracts (what is needed in Sub-Contractor Contracts)
- What Policies and Procedures should Sub Contractors have in place
- Audit Regimes
- The Road Safety Remuneration Tribunal (and current Orders)
- Next steps.

### Workshop outcomes

- You will leave with a clear understanding of the requirements of Sub-Contractor Management.
- You will leave with a clear understanding of specific roles and contract criteria.
- You will leave with the skills and knowledge to assess and audit your Sub-Contractors.

### Who should attend

- Business Owners
- Contract Managers
- Transport Managers
- Transport Supervisors
- Sub-Contractors

## **Chain of Responsibility – Sub-Contractor Management**

<b>Date</b>	<b>Wednesday 13<sup>th</sup> of March 2019 - 8:00am – 12:00noon; or Wednesday 12<sup>th</sup> of June 2019 – 8.00am – 12.00noon</b>
<b>Venue</b>	<b>VTA Offices – Level 1, Mirrat House, 46 Kooronga Way (Webb Dock) Port Melbourne</b>
<b>Cost</b>	<b>Members - \$360 (including GST) per person/Non Members - \$390 (including GST)</b>
<b>Materials</b>	<b>Each participant will receive a copy of the presentation</b>

### About the presenter

David Vaughan is an experienced supply chain professional and has had many years in the CoR world, most recently heading up Compliance for Coles Supply Chain (covering Coles, K-Mart, Target, Officeworks, Toll, Linfox, Polar Fresh, Wightmans, Costa Group, and the list goes on). He holds a Bachelor of Business, Certificates in Operations Management, Purchasing and Planning, Training and Assessment, and is a qualified Auditor, Food Safety and Dangerous Goods Practitioner.



David has sat on many industry committees, including the Australian Logistics Council, Industry Skills Council and regularly works with Regulatory Authorities, peak Industry Bodies and enforcement groups. David is passionate about CoR and imparting knowledge to help businesses achieve excellent outcomes.

Registration Form

Company details

Company:
Contact person: Title:
Address: State: Postcode:
Phone: Mobile: Fax:
Email:

Participant details

Table with 4 columns: Name, Title, Mobile, Email. Multiple rows for participant information.

Table with 5 columns: Course, Course date, Total attending, Member \$360, Total \$. Row for Chain of Responsibility - Sub Contractor Management.

Payment details

I enclose payment by cheque/money order payable to the Victorian Transport Association yes / no
I will make payment via EFT using my company name and/or course date as the reference yes / no
I will make payment via credit card [ ] Mastercard [ ] Visa [ ]
Card Number
Name on card:
Signature of cardholder:
Expiry date:

All EFT payments should be directed to the following account using your company name and/or course date as the reference.

Account name: Victorian Transport Association
BSB: 083 419
Account number: 544360493
Banking institution: NAB
A tax invoice will be issued upon receipt of payment.

Scan and return to reception on email: reception@vta.com.au

Payment must be made for all participants prior to course commencement. Refunds are not applicable when cancellation of booking occurs within 24 hours of course commencement. Cancellations made more than 24 hours prior to course commencement will receive a full refund or be placed into the next available course.

Privacy Statement: We collect personal information about our course participants in order to manage and maintain their enrolment. Information is typically released to third parties in order for evidence of completion or participation to be issued by these parties. The VTA, VWMA and VTA Academy ensure that only relevant personal information is released to authorised third parties for the purpose stated.

